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SUPPORT STAFF POSITION OPPORTUNITY

Job Title: Bilingual Nature Interpreter
Division/Department: Humber Arboretum
Reporting To: Director, Humber Arboretum
Hourly Rate Range: \$15.61- \$20.81

Competition #: 2017-1049
Classification: Part-time
Campus: North

SUMMARY OF DUTIES:

Reporting to the Director, Humber Arboretum, the incumbent is responsible for supporting nature education at the Humber Arboretum in both French and English. The incumbent will work independently as well as in close collaboration with the Coordinator of Education, Camps and Outreach and other Arboretum staff. Key activities include assisting with program set up, development, and clean up for school programs, camps, and workshops at the Humber Arboretum.

Hours of Work: 24 hours per week

Duration of Need: 3 months with possibility of extension

QUALIFICATIONS:

The successful candidate will possess a certificate, diploma or degree in Outdoor Education, Ecology, or Environmental Education, be bilingual in French and English, and hold a current certificate in First Aid and CPR Level C. A minimum of 2 years of experience in planning and delivering workshops related to nature education; working as a member of a team and independently; and effectively explaining subject matters related to Southern Ontario ecosystems, flora and fauna – especially to children and youth is required. Desired skills and qualifications include a positive attitude, great customer service skills and computer competency including a working skill set for Microsoft applications.

***We thank all applicants for their interest in this position however only those selected for an interview will be contacted.**

Humber College is committed to a workforce that reflects the diversity of our students and our city. We actively seek qualified individuals with demonstrated skill and knowledge to deal with all aspects of diversity in a post-secondary environment. Humber College is committed to accommodating applicants with disabilities throughout the hiring process, in accordance with the Accessibility for Ontarians with Disabilities Act (AODA). The HR Recruitment Coordinator responsible for this position will work with applicants requesting accommodation at any stage of the hiring process. This document is available in alternate format on request.

OPEN DATE: August 25, 2017

CLOSE DATE: September 8, 2017

A detailed job description for this position is available in the HR Services. All candidates are asked to submit a cover letter and resume to HR Services by applying online at: www.humber.ca/careers

