

Language for Workplace Connections

Professional Communication & Soft Skills

The Language for Workplace Connections program helps job seekers who want to improve their English language communication skills and learn more about Canadian workplace culture. This highly effective program is suitable for individuals with any professional background.

PROGRAM BENEFITS

The program focuses on workplace communication topics that prepare job seekers to find employment. You will develop:

- Strong business presentation skills
- Effective business writing skills
- Enhanced grammar and pronunciation
- Improved understanding of Canadian workplace culture
- Resume writing and interview skills

PROGRAM DESIGN

- Receive valuable in-class instruction
- Participate in expert-led job search workshops
- Develop your *LinkedIn* profile to improve your online professional presence
- Practice online interviewing through *SparkHire* (latest software used by companies to pre-screen interview candidates)
- Network in *Speed Mentoring*[®] events

UPON COMPLETION

- Upgrade your official Canadian Language Benchmarks (CLB)
- Receive a Language for Workplace Connections Certificate of Completion
- Work one-on-one with an Employment Consultant, join a bridging program, or take other employment focused workshops

LOCATIONS

Toronto: 489 College Street, Unit 100

Phone: 416-921-1800

Scarborough: 2100 Ellesmere Road, Unit 250

Phone: 416-431-5286

LENGTH

5 weeks, full time

ELIGIBILITY CRITERIA

- Permanent Resident or Protected Person
- CLB: 6 in at least one skill area

COST

This program is free for all participants

REGISTRATION AND QUESTIONS:

- Contact Tamara Sirota at 416-921-1800 ext. 2217, or tsirota@acesemployment.ca
- Call an ACCES location above to register for an information session

SCARBOROUGH

Start Date: April 17, 2017

Info sessions: March 21, 28 & April 4, 11 @ 1:30 p.m.

TORONTO

Start Date: April 3, 2017

Info Sessions: March 16, 23, 30 @ 1:30 pm

