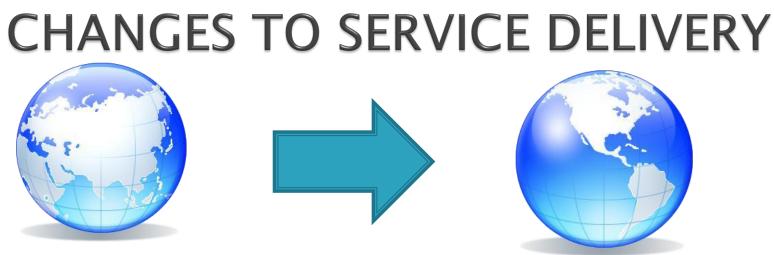
#### A COMMUNITY DISCUSSION ON RECENT IMMIGRATION **POLICY CHANGES OCTOBER 24, 2014**

PRESENTED BY FATIMA FILIPPI EXECUTIVE DIRECTOR REXDALE WOMEN'S CENTRE



**CLIENT DEMOGRAPHIC CHANGES** 

WHERE NEW IMMIGRANTS WILL COME FROM AND **HOW** THEY ENTER CANADA WILL CHANGE THE SETTLEMENT SERVICES LANDSCAPE AND WHAT SERVICES ARE OFFERED.

MORE IMPORTANTLY **WHO** DELIVERS SETTLEMENT SERVICES IS THE AGENY EQUIPPED / CAPABLE OF SERVICING NEW CLIENTS?

#### ORGANIZATIONAL LIFECYLE...

UNDERSTANDING ORGANIZATIONAL LIFECYCLE IS IMPORTANT TO PLANNING.

#### ACCORDING TO JUDITH SHARKEN SIMON, OF FIELDSTONE ALLIANCE.ORG, ASSOCIATIONS EVOLVE THROUGH **FIVE** LIFECYCLE STAGES.

#### ORGANIZATIONAL LIFECYCLE...

#### STAGE ONE: IMAGINE AND **INSPIRE:** INDIVIDUALS WHO SHARE A COMMON VISION OR IDEA COME TOGETHER TO DETERMINE IF THIS VISION CAN BE FORMALIZED. THE INTERESTED STAKEHOLDERS SHARE ENTHUSIASM, ENERGY AND ENGAGE IN CREATIVE THINKING IN ORDER TO DETERMINE IF THEY CAN MOVE THEIR VISION FORWARD. THE KEY QUESTION AT THIS STAGE IS "CAN THIS DREAM BE REALIZED?"

### **ORGANIZATIONAL LIFECYCLE...**

**STAGE TWO:** FOUND AND FRAME: THIS IS THE START UP PHASE WHERE PRACTICAL PLANS ARE PUT IN PLACE TO PUT INTO EFFECT THE VISION. INDIVIDUALS SEEK AND RECEIVE NON-PROFIT STATUS AND FOUNDING AND FRAMING ACTIVITIES BEGIN. THERE IS MUCH EXCITEMENT AND HIGH LEVELS OF INTEREST AS WELL AS A FEAR OF LOSING SITE OF THE VISION AND VALUES OF STAGE ONE. THE KEY QUESTION AT THIS STAGE IS "HOW ARE WE GOING TO PULL THIS OFF?"

### **ORGANIZATIONAL LIFECYCLE...**

STAGE THREE: GROUND AND GROW: AT THE STAGE THE ASSOCIATION FOCUSES ON GROUNDING IT BUSINESS AND ACTIVITIES AND GROWING ITS PRODUCTS. THERE IS CONCERN FOR HOW TO MAINTAIN THE VIABILITY OF THE ASSOCIATION AND TO DEVELOP SYSTEMS OF ACCOUNTABILITY. THESE MULTIPLE PRESSURES CAN PRODUCE ANXIETY AND MAY **OVERWHELM THE ASSOCIATION IF INDIVIDUALS ARE** NOT COMMITTED AND DO NOT SHARE THE SAME VISION. AT THIS STAGE OF ITS LIFECYCLE, THE ASSOCIATION FACES MANY CHOICES AND CHALLENGES IN MOVING FORWARD. AT THIS STAGE, THE KEY QUESTION IS "HOW CAN WE BUILD THIS TO BE VIABLE?"

### ORGANIZATIONAL LIFECYCLE

**STAGE FOUR:** PRODUCE AND SUSTAIN: AT THIS STAGE, THE ASSOCIATION HAS MATURED AND IS AT ITS PEAK AND SUSTAINABILILTY IS A HIGH PRIORITY. THE ORGANIZATION HAS ACHIEVED STABILITY. HOWEVER THIS STABILITY CAN ALSO LEAD TO INDIVIDUALS DEVELOPING A SENSE OF COMFORT AND NOT TAKING RISKS OR **OPERATING STRATEGICALLY. AT THIS** STAGE, THE KEY QUESTION IS "HOW CAN THE MOMENTUM BE SUSTAINED?"

### ORGANIZATIONAL LIFECYCLE

► STAGE FIVE: REVIEW AND RENEW: AT THIS STAGE THE ASSOCIATION NEEDS TO **REINVENT ITSELF AND GO THROUGH A** PROCESS OF REVIEW AND RENEWAL. THE ASSOCIATION HAS MATURED AND MUST **REVISIT ELEMENTS SUCH AS MISSION, VISION,** PRODUCTS, SERVICES, STRUCTURE IN ORDER TO REDISCOVER ITSELF AND HOW IT FITS INTO THE CHANGING WORLD. AT THIS STAGE, THE KEY QUESTION IS "WHAT DO WE **NEED TO REDESIGN?**"

#### WHERE ARE WE? WHERE AM I?

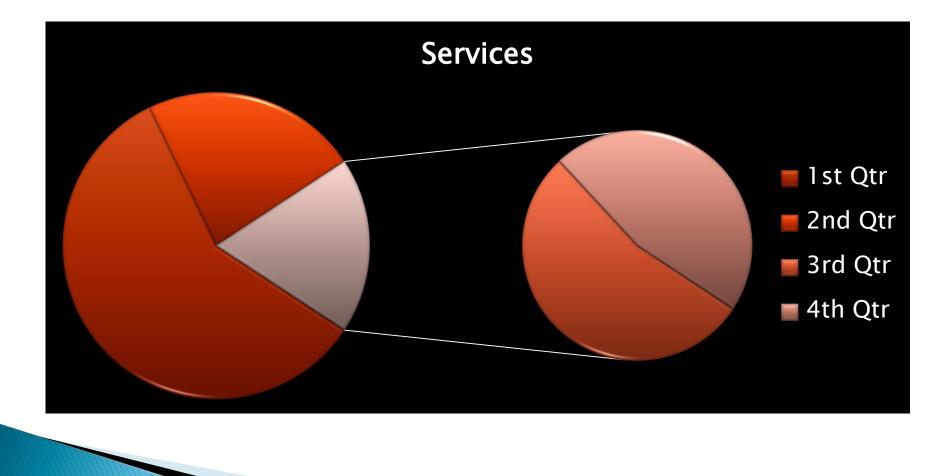
UNDERSTAND AND KNOW WHERE YOUR ORGANIZATION IS SITUATED IN ITS LIFECYCLE AS IT WILL INFLUENCE **HOW** SERVICES ARE PROVIDED AND **WHO** DELIVERS THE SERVICES

UNDERSTAND YOUR ROLE (AS A COUNSELLOR) IN RELATION TO THE ORGANIZATION'S LIFECYLE

#### THE FUTURE.....

# HOW AND WHO

#### "THE WHOLE IS GREATER THAN THE SUM OF ITS PARTS"



### LAYERS OF COMPLEXITY....

SETTLEMENT / NEWCOMER SERVICE DELIVERY INVOLVES THE ENTITY (ORGANIZATION) AS WELL AS THE MANY STAKEHOLDERS:

EMPLOYEES, INTENDED USERS, MEMBERSHIP, SUPPORTERS, FUNDERS, ETC

#### SYNERGY

SYNERGIES AND A COMMON UNDERSTANDING MUST EXIST BETWEEN EMPLOYEES, CLIENTS, COMMUNITY, MEMBERSHIP, SUPPORTERS IN WORKING TOGETHER TO ADDRESS NEEDS.

#### WHERE TO START....

#### THE ORGANIZATION





#### THE WORKER (EMPLOYEE)



ARE THE CURRENT SERVICES RELEVANT AND BASED ON CLIENT NEEDS?

ARE THE WAYS IN WHICH SERVICES DELIVERED APPROPRIATE?

DO SERVICES NEED TO CHANGE OR BE ELIMINATED OR NEW ONES CREATED?

CAN WE DELIVER THESE NEW SERVICES? DO WE KNOW HOW? (CAPACITY)

DO WE DO THIS ALONE? IN PARTNERSHIP?



# IS THE SETTLEMENT SECTOR WORKFORCE PREPARED?

#### AM I, AS A SETTLEMENT COUNSELLOR, CAPABLE OF ASSISTING THESE NEW CLIENTS?

AM I ABLE TO PROVIDE THESE NEW SERVICES, IF CALLED UPON?

#### WHAT TO DO?

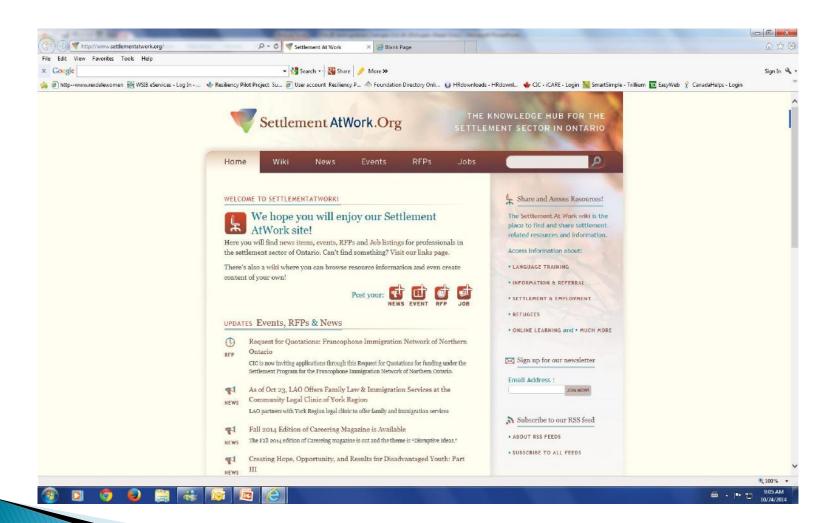
#### **REMAIN INFORMED**

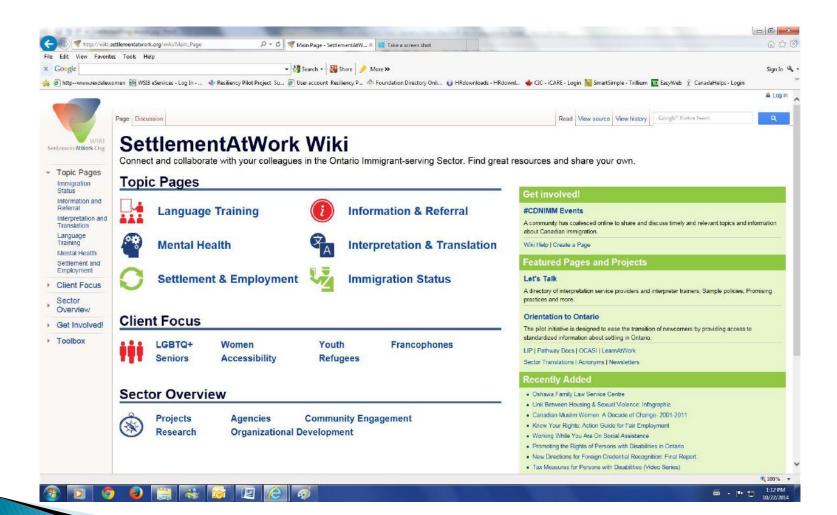
#### **REMAIN CONNECTED**

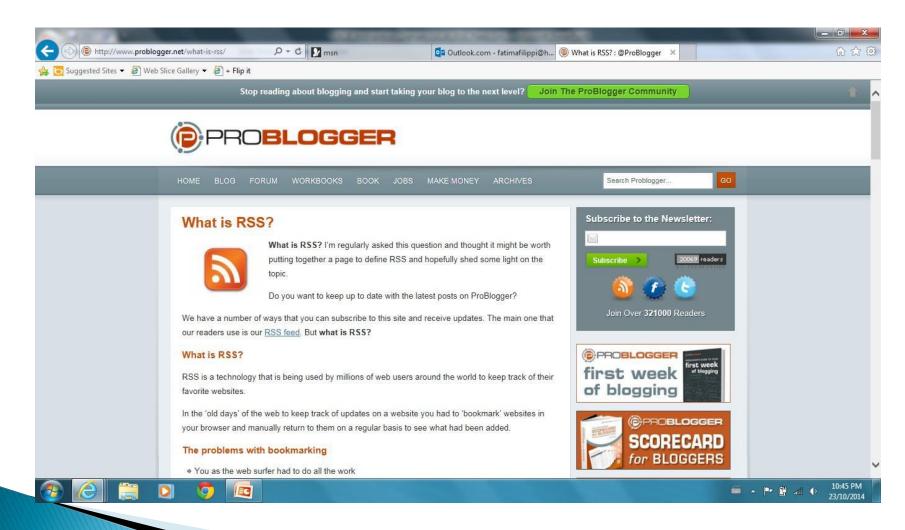
#### **REMAIN RELEVANT**

#### **REMAIN POSITIVE – RESILIENT**

- ACCESS INFORMATION AND RESOURCES ON A DAILY AND AS NEEDED BASIS
- TAKE TIME TO BECOME KNOWLEDGEABLE ABOUT THE SECTOR, THE GOVERNMENT, YOUR SUPPORTERS, YOUR CLIENTS, YOUR ORGANIZATION







Presented By: Fatima Filippi, Executive Director, Rexdale Women's Centre

### CONNECTED

- ASSOCIATIONS, NETWORKS, SUPPORT GROUPS
- COLLEAGUES IN THE SECTOR
- INDIVIDUALS OUTSIDE THE SECTOR
- NEWSLETTERS FROM YOUR ORGANIZATION

#### CONNECTED



By: Fatima Filippi, Executive Director, Rexdale Women's Centre

#### CONNECTED



Presented By: Fatima Filippi, Executive Director, Rexdale Women's Centre

### RELEVANT

- IS MY ORGANIZATION TAKING A LEADERSHIP ROLE IN ADDRESSING THE CHANGES?
- IS MY ORGANIZATION ABLE TO DELIVER NEW SERVICES?
- ARE MY SKILLS AND ABILITIES CURRENT AND EXCEEDING ORGANIZATIONAL AND CLIENT EXPECTATIONS?
- AM I ABLE TO DELIVER NEW SERVICES IF REQUIRED TO DO SO?
- DO WE/I NEED TO WORK IN PARTNERSHIP?

### RELEVANT

- WILL/CAN MY ORGANIZATION PROVIDE PROFESSIONAL DEVELOPMENT AND TRAINING OPPORTUNITIES FOR EMPLOYEES?
- AS A WORKER, DO I HAVE THE RIGHT SKILLS SETS? IDENTIFY AREAS FOR GROWTH AND TAKE COURSES
- PARTICIPATE IN FREE ONLINE TRAINING
- PARTICIPATE IN TRAINING OUTSIDE OF WORK HOURS
- PARTICIPATE IN ORGANIZATIONAL / SECTORAL TRAINING AND FORUMS

#### RELEVANT

Home » Programs »		
Professional Education and fraining (PET) Project, supported by Citizenship and Immigration Canada (CIC), provides professional development and training for immigrant service workers to strengthen organizational capacity, and to enhance the professional development of individual immigrant service workers to deliver effective client services.         Through the PET Project, OCASI is able to offer support for individual and in-house group training to staff from immigrant service agencies. This training is available to staff whose positions are funded by CIC and the Ontario Ministry of Citizenship and Immigration (MCI).         The goal of the project is to improve services for immigrant communities by addressing gaps in skills and knowledge of service providers through provision of financial resources for individual, as well as,	Course Name         Outcome Measures           Organization         Campus LogiX           Start Date         6/15/2010           End Date         6/15/2010           Course Fee         \$2,000.00           Approved Fee         \$2,000.00           Approved Fee         \$2,000.00           Course Description workers to understand the reportin newcomers.           Campus Logix founded in 2006 spec sector especially within settlement :           Studies, program Quality enrichment management capacity building.           Other Agencies         N/A           Studtcome Measures         6/15/2010         6/16/2010         \$	
agencies to access existing courses from Ontario colleges, universities and/or tailor-made training by community-based training organizations, designed to enhance organizational capacity and knowledge sharing in an effort to enhancing the quality of services delivered to newcomers.	For More Information	
Eligible staff may apply for and, if approved, be reimbursed up to \$750 upon completion of the approved course. Agencies which are funded by CIC may apply for and, if approved, be reimbursed up to \$2000 for facilitator's fees for In-House Group Training. Staff can track their individual activities on the PET website with 'My Portfolio' by adding courses to create a self-maintained directory that provides an accurate picture of their training activities, including	Email: pet@ocasi.org     Phone: 416-322-4950 x238     Website: www.ocasi.org/pet	

#### POSITIVE – RESILIENT

- DO FIND AND PARTICIPATE IN INTERESTS AND HOBBIES OUTSIDE OF WORK
- DO FIND MENTORS AND/OR COACHES
- ACKNOWLEDGE WHAT YOU KNOW
- ACKNOWLEDGE WHAT YOU DON'T KNOW AND FIND A WAY TO GET THE ANSWERS
- CONSULT WITH COLLEAGUES AND CO-WORKERS
- PREPARE TO PLAN

# PREPARE, PREPARE, PREPARE **"BY FAILING TO** PREPARE YOU ARE PREPARING TO FAIL." Benjamin Franklin

**Passive planning** happens when leadership allows the raft to travel downstream at the mercy of the current rather than steering, rowing, and turning. This kind of **non-planning** eventually leaves you **unprepared** to face whitewater rapids. Worse yet, in the absence of a plan, the current may take the raft over the edge of a dreaded waterfall.

**Panic planning** happens only after the raft is in trouble. At this point, all of the organization's resources are scrambled in a reactionary pattern in an attempt to solve the problem. With panic planning, you may or may not come out alive and well, but you are guaranteed some bumps and bruises.

Scientific planning is viable, but can be laborious, mechanical, and often ends up abandoned in the process. Imagine if a raft guide constantly tried to measure the depth of the water, the distance between rocks, the wind speed, and the water current. Although the information might be helpful, oftentimes the water would be moving too swiftly to take the measurements. In a like manner, leaders often have to respond to change in an instant. There's no time to collect scientific data on all of the variables before deciding which course of action is best.

**Principle–centered planning** is the <u>key to effectiveness</u>. It is the artistic or leadership approach. Principle–centered planning recognizes that life in general (and people in particular) can't be graphed on a chart, but sees that planning still remains essential.

JOHN C MAXWELL (SEVEN PRINCIPLES OF PLANNING)

#### EXCUSES FOR NOT PLANNING

- THEY DON'T POSSESS PLANNING SKILLS OR KNOWLEDGE
- SOME PEOPLE DON'T HAVE AN INNATE ABILITY TO PROJECT THEMSELVES INTO THE FUTURE.
- THEY HAVE NEVER BEEN TAUGHT TO PRIORITIZE THEIR DAY OR TO PREPARE FOR TOMORROW.

## EXCUSES FOR NOT PLANNING

THEY'RE CAUGHT IN THE TYRANNY OF THE URGENT, AND THEY BELIEVE THAT THEY DON'T HAVE TIME

- SOME PEOPLE ALLOW THEMSELVES TO BE PULLED INTO THE VORTEX OF MINUTIAE. AS A CONSEQUENCE, THEY END UP BURIED UNDER A SEA OF DETAILS, AND THEY CAN'T PULL THEIR
- HEADS ABOVE WATER LONG ENOUGH TO PLAN.

## EXCUSES FOR NOT PLANNING

# THEY DON'T LIKE THE PERCEIVED HASSLE OF PLANNING

INSTEAD OF PLANNING ONE EVENT AT A TIME, THEY BECOME OVERWHELMED BY THE MOUNTAIN OF THINGS TO PLAN.

#### MANY PEOPLE DON'T PLAN BECAUSE THE OUTCOME VARIES GREATLY

AFTER ALL," THEY SAY, "WHEN I DO MAKE A PLAN, IT NORMALLY DOESN'T END UP HAPPENING, SO WHY BOTHER?"

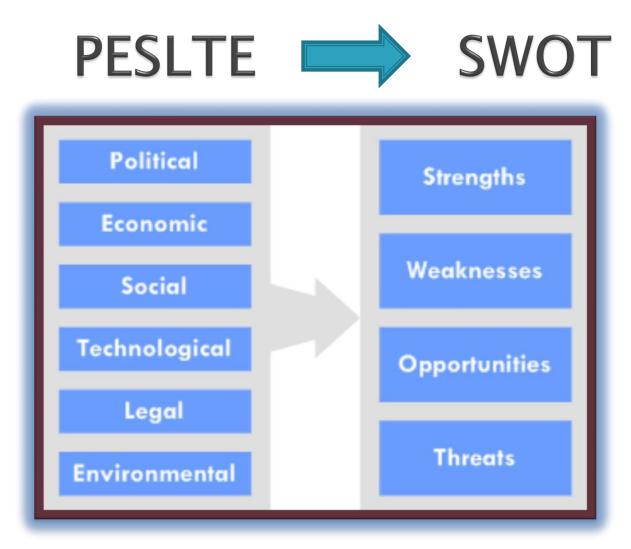
# HOW TO TAKE CONTROL

NAME THE CHANGE (S) ASSESS IMPACT ON CLIENT / SECTOR / WORKER / ORGANIZATION

HOW AND WHO WILL ADDRESS THE IMPACT

# **ENVIRONMENTAL SCAN**

- SWOT: STRENGTHS, WEAKNESS, OPPORTUNITIES AND THREATS
- PESTLE: POLITICAL, ECONOMIC, SOCIAL, TECHNOLOGICAL, LEGAL AND ENVIRONMENTAL.



http://www.jiscinfonet.ac.uk/tools/pestle-swot/

# SWOT

SWOT	Analysis	
------	----------	--

S	Identify strengthens of the association.	W	Identify weaknesses of the association.
asso adv	at are the ociation's antages? at is done well?	re the What could be improved? ages? What is done badly?	
are fa assoc What assoc adva	Identify opportunities of the association. trends and issues avourable to your ciation? are the ciation's ntages?	preser associ What i associ its stra Is cha	s preventing the ation from achieving ategic intent? nging technology
Where are possible opportunities?		threatening the association's position?	

Adapted from MicroSoft Templates

### **PESTLE ANALYSIS**

#### POLITICAL

WHAT ARE THE KEY POLITICAL DRIVERS OF RELEVANCE?

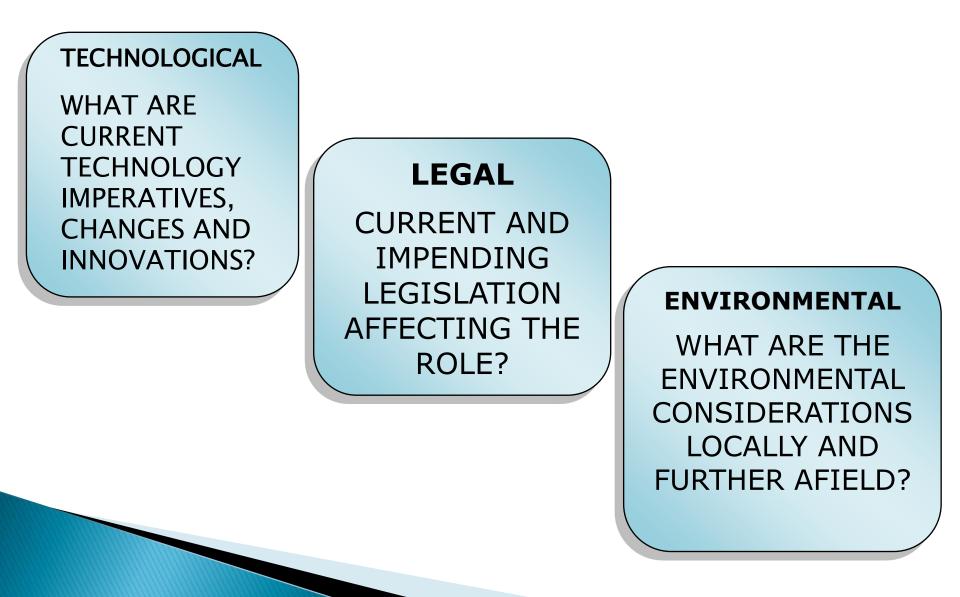
#### ECONOMIC

WHAT ARE THE IMPORTANT ECONOMIC FACTORS?

#### SOCIAL

WHAT ARE THE MAIN SOCIETAL AND CULTURAL ASPECTS?

### **PESTLE ANALYSIS**



### THE FUTURE...



#### CHANGE, RAPID CHANGES AND FUNDAMENTAL CHANGES WILL BE CONSTANT





### CONTINUOUS LEARNING: WILL PLAY A LARGER ROLE IN SERVICE DELIVERY SPECTRUM AND LANDSCAPE



### CLIENT EXPECTATIONS: CLIENTS WILL WANT AND <u>DEMAND</u> MORE AND <u>EXPECT</u> MORE



- <u>GOVERNMENTS- SUPPORTERS</u> INCREASED EXPECTATIONS:
  - MORE ACCOUNTABILITY AND BETTER GOVERNANCE
  - MORE CAPACITY, ADAPTABILITY, INNOVATION
  - DEMONSTRATE VALUE FOR DOLLAR
    DEMONSTRATE IMPACT (EVALUATION)



- TECHNOLOGY: WILL PLAY A GREATER ROLE IN:
  - HOW WE DELIVER SERVICES
  - HOW CLIENTS ACCESS SERVICES
  - WHEN AND WHERE CLIENTS ACCESS SERVICES
  - HOW GOVERMENTS DELIVER
     SERVICES

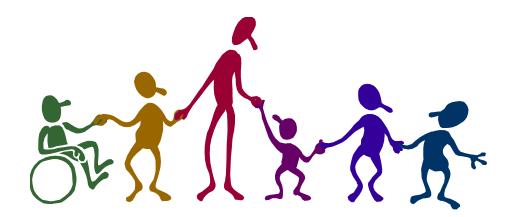
### COLLABORATIONS AND PARTNERSHIPS:

- MOVING FROM STAND ALONE TO COLLABORATIVE SERVICE DELIVERY
- LEANER SECTOR



### CULTURAL COMPETENCE:

 AS THE NEED FOR LANGUAGE SPECIFIC SERVICES DECREASES, CULTURAL COMPETENCY SKILLS SETS WILL INCREASE



# RESOURCES

#### Sector:

http://www.settlementatwork.org/events?frm-page-100085=3

http://wiki.settlementatwork.org/wiki/Main\_Page

http://ccrweb.ca/

http://www.ocasi.org/

http://www.cissa-acsei.org/en/

http://maytree.com/

http://p2pcanada.ca/

# RESOURCES

#### Government

http://www.cic.gc.ca/english/index.asp

http://www.cic.gc.ca/english/department/minister/alexander.asp

http://www.cic.gc.ca/english/department/media/rss/rss-help.asp

https://tutela.ca/PublicHomePage

http://www.citizenship.gov.on.ca/english/

http://www1.toronto.ca/wps/portal/contentonly?vgnextoid=6fa6b a2ae8b1e310VgnVCM10000071d60f89RCRD

# RESOURCES

- CONDUCTING AN ENVIROMENTAL SCAN AND SWOT ANALYSIS FOR THE STATE OF ALASKA AEGNCIES, 2008
- CULTURAL COMPETENCE, A GUIDE TO ORGANIZATIONAL CHANGE, HIEU VAN NGO, 2008–2010 COPYRIGHT CITIZENSHIP AND IMMIGRATION CANADA
- SHAPING THE FUTURE, CANADA'S RAPIDLY <u>CHANGING IMMIGRATION POLICIES</u>, NAOMI ALBIOM AND KAREN KOHL FOR MAYTREE, 2012

### THANK YOU

Presented By: Fatima Filippi, Executive Director, Rexdale Women's Centre for the Toronto West LIP October 24, 2014